



Dienst Justitiële Inrichtingen
Ministerie van Justitie en Veiligheid

Tender Checklist

Annex 3

Prototype Automatic Arabic Dialect Recognition (A-ADR)

For the State of the Netherlands, Immigration and Naturalisation
Service (IND)

Reference : TN 562514
Date : 12-2-2026
Version number : 1.0

Documents to be submitted with the Tender

Please send the following documents with your Tender:

Number	Document	Conditions	When applicable
A	Uniform European Tender Document.	Completed. The following applies if you are a third party engaged for the Tender and/or a member of a partnership : Completed and legally signed. <u>- If applicable: enclose the power of attorney, see no. F in this table.</u>	Depending on the form of tender, you complete one or more UEAs. See Annex 4 'Explanation. Tender forms and completion of annexes'.
B	Tender form and statement of agreement.	Completed and legally signed.	For all Tenderers, regardless of the form of Tender.
C	Reference form.	Completed and legally signed by the company that carried out the reference order (tenderer, partnership or third party).	For all Tenderers, regardless of the form of Tender.
D	Price sheet.	Completed as directed, both in Excel and PDF.	For all Tenderers, regardless of the form of Tender.
E	Questionnaire for the Summaries of additional information and changes	Form for submitting questions.	For all Tenderers, regardless of the form of Tender.
F (if applicable)	Evidence of your power of attorney.	The power of attorney is signed by the person legally authorised to do so.	Only if the commercial register extract does not state your authority to sign.
N/A	Elaboration on sub-award criteria	Elaboration as described in Annex 2	For all Tenderers, regardless of the form of Tender.
N/A	Brief professional biographies of qualified staff, including a specification of their formal education, must be provided when submitting your Bid.	Elaboration as described in Tendering Guidelines	For all Tenderers, regardless of the form of Tender.

Documents to be submitted upon verification/award

The proposed winner shall submit the following documents at the time of verification:

Number	Document	Conditions	When applicable
C	Reference form(s).	The annexes already submitted with the Tender, now signed by the referent.	For all Tenderers, regardless of the form of Tender.
N/A	Declaration of joint and several liability.	Registration form and letter of agreement, now co-signed by the members of the partnership.	Only in case of Registration as a partnership.

N/A	Statement regarding third party resources.	A legally signed written declaration of the third party that it will be engaged for this Contract and has and will provide resources.	Only if the Tenderer has relied on a third party for technical or professional competence. Or if the Tenderer has relied on a third party for financial or economic capacity. See 'Holding statement' if <u>the third party is the holding company</u> .
N/A	Procurement Code of Conduct*.	Not older than 2 years from the tender deadline.	Each of the companies required to submit a Uniform European Tender Document at the time of Tendering. These are the tenderer, partnership members and third parties.
N/A	Tax Authority statement*.	Not older than 6 months from the tender deadline.	Each of the companies required to submit a Uniform European Tender Document at the time of Tendering. These are the Tenderer, partnership members and third parties.
N/A	A copy of the certificate with regard to the information security framework or a description of the information security framework.	Valid at the time of execution of the order.	For all Tenderers, regardless of the form of Tender.

***In The Netherlands, the application for the certificate of good conduct takes about eight weeks and the Tax Authority declaration about two weeks. You are therefore advised to apply for these statements in good time.**